



Process Engineering Specialist – 3rd Shift

Matrix Tool, Inc. is a custom full service manufacturing operation located in Fairview, PA. We specialize in the design and construction of high precision plastic and metal injection molds. We also mold tight tolerance plastic injection molded components. The primary markets we serve include the medical / pharmaceutical device industry, the computer / electronic device industry, the automotive industry and the general appliance / consumer products market. We operate in a state of the art facility and employ approximately 140 staff members. See www.matrixtoolinc.com for additional information about our organization.

We are seeking to fill an immediate full time Process Engineering Specialist position on 3rd shift in our Plastics Division.

Primary Duties:

1. Setting cavity units and injection molds;
2. Starting up injection molding machines for new molds using scientific molding techniques;
3. Working with QA staff to obtain approved production parts;
4. Monitoring processing activities to ensure optimum cycle times;
5. Troubleshooting processes as necessary to eliminate process related problems;
6. Providing guidance and instruction to production personnel;
7. Assisting with the support of production related activities (such as basic part inspection, continuous improvement projects, etc.) as needed/assigned throughout the shift.

Basic Qualifications:

Interested candidates should have at least 12 months processing experience in an injection molding environment and be familiar with processing techniques related to precision plastic injection molding. Candidates should also possess knowledge of processing theory and scientific molding techniques, knowledge of engineered resins and have a working knowledge of mold setup and startup procedures. A bachelor's degree and/or coursework in Plastics Engineering is helpful and basic computer skills are necessary. A take charge attitude with sound decision making abilities, independent work ethic and solid written / oral communication skills are also required. In addition, the position will require an individual who is organized and able to manage his/her time to meet production schedules in a systems driven environment. The ability to cooperate with others and work as a member of a team in a dynamic and fast paced work environment is essential.

Matrix Tool, Inc. offers challenging work, a state-of-the-art work environment and a competitive pay and benefits package. Benefits include Health Care & Prescription Drug Insurance, Vision Care Insurance, Dental Care Insurance, Profit Sharing, 401(k), Life / Accidental Death Insurance, Short Term Disability Insurance, Paid Holidays, Paid Vacation Time, Paid Personal Time, Employee Assistance Plan, Deductible Reimbursement Plan, Cash Bonus Plan, Bereavement Leave Plan and Jury Duty Benefit. Candidates should apply using one of the following methods:

1. Email a cover letter and resume to us at hr@matrixtoolinc.com.
2. Email us a complete job application. You can download an application from the literature page of our website at www.matrixtoolinc.com, fill it out and return it to hr@matrixtoolinc.com.

For additional information, contact Matrix Tool Inc.